

**Assistant Professor (Paralegal Studies Program Coordinator/Criminology and Criminal Justice)  
School of Justice and Public Safety  
Southern Illinois University Carbondale**

The School of Justice and Public Safety at Southern Illinois University Carbondale invites applications for an Assistant Professor position to contribute to the school's programs in Paralegal Studies and Criminology and Criminal Justice. The selected individual will serve as coordinator of the American Bar Association (ABA)-approved Paralegal Studies program. This is a continuing, nine-month, tenure-track appointment with an anticipated start date of August 16, 2020.

**Duties and Responsibilities:** The position requires teaching courses in the undergraduate program in Paralegal Studies and the undergraduate, M.A., and Ph.D. programs in Criminology and Criminal Justice. Applicants will be responsible for maintaining an active independent research agenda relevant to the discipline that includes peer-reviewed publications (or a disciplinary equivalent) and grant activity, mentoring students, and engaging in service activities to assist the School and its programs.

As the coordinator of the ABA-approved Paralegal Studies program, the selected individual will provide program leadership including, but not limited to, performing duties to support accreditation. Additional duties may include curriculum and program development, assistance with course scheduling, recruitment and retention of students, advising, preparation of articulation agreements, convening and leading program faculty and advisory board meetings, supporting the program's undergraduate student group, coordinating internships, and other duties as determined by the Director of the School of Justice and Public Safety.

**Qualifications:** Juris Doctor (J.D.) degree from an ABA-accredited law school and a Ph.D. in criminology and criminal justice or a related discipline at time of appointment-such as sociology, psychology, political science, economics, or geography-with a substantive research focus in criminology and criminal justice, law, or legal studies. Applicants must be able to teach courses at the graduate and undergraduate levels in both programs (e.g., courts/sentencing, law, legal studies, general criminology or criminal justice courses). ABD applicants will be considered if all requirements for the PhD will be completed by August 15, 2020. If all requirements for the doctoral degree are not completed by August 15, 2020, a term, non-tenure track appointment may be offered in accordance with University policy ([http://policies.siu.edu/personnel\\_policies/chapter2/ch2-faps/conting.php](http://policies.siu.edu/personnel_policies/chapter2/ch2-faps/conting.php)).

**Preferred Qualifications:** Experience working as or with paralegals; an active law license; and college-level teaching experience.

**Application Deadline:** December 2, 2019, or until filled.

**Application Procedure:** To apply, submit a letter of application, curriculum vitae, and complete contact information for three references to: [mqiblin@siu.edu](mailto:mqiblin@siu.edu) (include "PARL/CCJ SEARCH" in subject line)

or

Matthew Giblin, Director  
School of Justice and Public Safety  
Mail Code 4504  
1000 Faner Drive  
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Carbondale, IL 62901  
Telephone: 618/453-5701  
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For more information on the Paralegal Studies (PARL) and Criminology and Criminal Justice (CCJ) programs, please see the following links: PARL ([paralegal.siu.edu](http://paralegal.siu.edu)) and CCJ ([ccj.siu.edu](http://ccj.siu.edu)). Potential applicants are also encouraged to contact Matthew Giblin or any faculty member for information.

***SIU Carbondale is an Affirmative Action/Equal Opportunity Employer of individuals with disabilities and protected veterans that strives to enhance its ability to develop a diverse faculty and staff and to increase its potential to serve a diverse student population. All applications are welcomed and encouraged and will receive consideration.***